Abstract of the Invention

An electronic business transaction service method includes 5 creating on an originating computer an electronic business transaction document that is compatible with a business management software program capable of automatically populating and extracting information from electronic business transaction document. The electronic business transaction document is directed to at least one recipient party to a business transaction in a computer communication format and to at least one other recipient party 10 in to the business transaction a non-computer communication format. The electronic business transaction document is transmitted over the computer network to a network-connected transaction service server computer, which sends the electronic business transaction document to the recipient parties in their computer and non-computer communication formats. The non-computer 15 communication format may include telephonic facsimile.